



Board Meeting Packet

May 17-18, 2023
Department of Administration
101 E Wilson St
Madison, WI 53703



Board Meeting

Department of Administration · Madison, Wisconsin · May 17th-18th, 2023

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Happy May and early Summer,

Hope everyone getting out and enjoying the nice weather now.

The meeting coming has a much more regular schedule than in March, that the executive committee put together. As you can see, we still have diversity committee and membership committee on Wednesday afternoon/evening. The next day is government affairs, Board member advocacy and local issues, and with regular board meeting.

Just to remember to everyone that July meeting will not be in Madison but will be in Milwaukee. We will be sharing the location and agenda as soon as exec committee meets in June. Also we have voting for chair and vice chair in July.



As everyone has heard that this is Barbara Beckers last meeting with us due to retirement. I hope that we can make it a great meeting, so we send her off to retirement on a good note. We will be meeting Wednesday night after the meeting in the Hilton lobby/bar to celebrate with Barbara.

A handwritten signature in black ink that reads "Greg Meyer". The signature is written in a cursive, flowing style.




Greg Meyer

BOARD AGENDA MAY 17-18TH, 2023





WEDNESDAY, MAY 17TH, 2023

Time	Symbol	Topic	Facilitator/Presenter
3:00-3:30 PM		Member Caucus	All
3:30-4:00 PM		Nominating and Membership Committee	Chair: Ashley Mathy
4:00-5:00 PM		Diversity Committee	Chair: Andy Thain
5:00-6:00 PM		Dinner and Networking	All
6:30-8:00 PM		Barbara Beckert Retirement Celebration	All

THURSDAY, MAY 18TH, 2023

Time	Symbol	Topic	Facilitator/Presenter
8:00-9:00 AM		Breakfast and Networking	All
9:00-10:00 AM		Governmental Affairs	Staff: Tami Jackson
10:00-10:15 AM		Break – FILL OUT, SIGN, AND RETURN TRAVEL VOUCHERS to BPDD STAFF	All

 = Meal
  = Meeting
  = Presentation
  = Vote
  = Walking Activity
  = Break

10:15-11:45 AM		Board Member Advocacy and Local issues	All
11:45-12:30 PM		Lunch	All
12:30-12:45 PM		Public Comments	Members of the Public
12:45-2:00 PM		Business Meeting	All
		<ul style="list-style-type: none"> • Chair Report • Executive Director/Financials Report • Executive Committee • Diversity Committee • Nominating & Membership Committee • Partner Agency updates 	<ul style="list-style-type: none"> • Greg Meyer • Beth Swedeen • Greg Meyer • Andy Thain • Ashley Mathy • DRW, DPI, DHS, DWD, Waisman
		Business Meeting Action Items Motion to accept March 2023 Board Minutes	All

THURSDAY, MAY 18, 2023 CONTINUED

The May Board Meeting will be held at the Department of Administration Building located at 101 E Wilson St, Madison, WI 53703. Any Board members staying overnight will be staying at the Hilton Madison Monona Terrace located at 9 E Wilson St, Madison, WI 53703. If you have any questions about the May Board meeting please contact Jeremy Gundlach at Jeremy.Gundlach@wisconsin.gov or 608-266-7826.



BOARD MEETING MINUTES

	Chair: Greg Meyer Vice Chair: George Zaske
Present:	Kedibonye Carpenter, Felicia Clayborne, Kevin Coughlin, Pam Delap, Anna Eggebrecht, Patrick Friedrich, Cheryl Funmaker, Iris Jacobson, Desi Kluth, Ashley Mathy, Stephenie Mlodzik, Daniel Parker, Marcia Perkins, Hector Portillo, Nathan Ruffolo, Julie Strenn, Kelly Weyer
Guests:	
Absent:	Gail Bovy, Andy Thain, Tricia Thompson, Chris Wood
Staff Present:	Molly Cooney, Natasha Fahey-Flynn, Sally Flaschberger, Jeremy Gundlach, Tami Jackson, Kaitlin McNamara, Jennifer Neugart, Beth Swedeen

Chair Greg Meyer called the meeting to order at 3:08 PM.

1. Action Items:

Motion to approve the January 2023 Board Meeting Minutes made by George Zaske, seconded by Nathan Ruffolo. Motion passed.

2. Public Comments:

Retired BPDD staffer Steve Stanek thanked the board for hosting a 50th celebration. He offered some anecdotes about his time working for the Board.

3. Chair Report:

Chair Meyer reported out that the next board meeting will be in May.

4. Diversity Committee Report:

Staffer Molly Cooney updated the Board:

- SDC has been reviewed by project managers to be more intentional about DEI efforts. SPARKS grants are next on the list.

5. Executive Director Report:

ED Beth Swedeen reported:

- Do It Now training – a series of trainings. The next one is next week.
- Survival survey is now out and on our social media, please share with your network.
- National Invites – Dr. Cheryl Funmaker did the national Black Feathers podcast yesterday. The Whitehouse invited BPDD to come to DC and Delores Sallis went and represented the board.

6. Executive Committee Report:

- Discussed the July meeting agenda.
- Updated the attendance policy for conferences and events. The new policy will go out in the digest.

7. Nominating Committee Report:

- Looking for a vice chair and a chair, please talk with Ashley if interested.

8. Financial Report:

Beth Swedeen updated the board on current financials (see board packet for summary).

9. Agency Updates:

DRW Updates:

- [Voting Updates](#)
- [Supreme Court Fact Sheet](#)

DPI Update

DWD Update

Waisman Update – No update

DHS Update - No update

Motion to adjourn made by George Zaske at 3:33 PM; seconded by Marcia Perkins. Unanimously passed.

January						
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29	30	31				

February						
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March						
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April						
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30						

May						
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June						
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July						
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30	31					

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September						
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24	25	26	27	28	29	30

October						
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15	16	17	18	19	20	21
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29	30	31				

November						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
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19	20	21	22	23	24	25
26	27	28	29	30		

December						
Su	Mo	Tu	We	Th	Fr	Sa
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

-  BPDD Board Meeting
-  Self-Determination Conference / Disability Advocacy Day
-  BPDD Executive Committee Meeting
-  Partners in Policymaking
-  National Election Day
-  State Holiday

Updated: 1/19/23 jg

Exec meeting dates should be scheduled 6 weeks before board mtg dates

Board Meeting Dates & Locations:

January 18 & 19, 2023	Virtual Meeting
March 22 & 23, 2023	Hybrid Meeting
May 17 & 18, 2023	Hybrid Meeting
July 19 & 20, 2023	Hybrid Meeting
September 20 & 21, 2023	In-Person retreat
November 15 & 16, 2023	Hybrid Meeting

Executive Committee Meeting Dates

February 6 th , 2023	3:00-4:00 PM
April 10 th , 2023	3:00-4:00 PM
June 12 th , 2023	3:00-4:00 PM
August 14 th , 2023	3:00-4:00 PM
October 9 th , 2023	3:00-4:00 PM
December 11 th , 2023	3:00-4:00 PM

Other BPDD Dates:

March 23, 2023	Disability Advocacy Day
October 16-18, 2023	Self-Determination Conference

Committee Assignments 2022 - 2023

Diversity committee:

- 1. Andy Thain – Chair**
- 2. Hector Portillo – Vice Chair**
3. George Zaske
4. Kedibonye Carpenter
5. Barbara Beckert
6. Daniel Parker
7. Desirae Kluth
8. Houa Yang
9. Cheryl Funmaker
10. Amy Whitehead
11. Pam DeLap
12. Jocelyn Osborne
13. Felicia Clayborne
14. Anna Eggebrecht
15. Iris Jacobson
16. Carrie Arneson
17. Cindy Piotrowski
18. Lisa Stephan

Nominating and Membership Committee:

- 1. Ashley Mathy - Chair**
2. Patrick Friedrich
3. Tricia Thompson
4. Nathan Ruffolo
5. Stephanie Mlodzik
6. Kevin Coughlin
7. Pamela DeLap
8. Chris Wood
9. Kelly Weyer
10. Sydney Badeau
11. Gail Bovy
12. Julie Strenn
13. Marcia Perkins

Executive Committee:

- 1. Greg Meyer - Chair**
- 2. George Zaske – Vice Chair**
3. Andy Thain
4. Nathan Ruffolo
5. Ashley Mathy

**EXECUTIVE COMMITTEE MEETING
MINUTES - DRAFT**

BPDD Office and Teleconference

Present: **Chair:** Greg Meyer **Vice Chair:** George Zaske; Andy Thain, Nathan Ruffolo
Staff Liaison: Beth Swedeen

Absent:

Staff Present: Beth Swedeen, Jeremy Gundlach

Meeting called to order at 3:08 pm.

1. Set May 17/18th Board Mtg Agenda:

3:00-3:30 PM	Member Caucus
3:30-4:00 PM	Nominating and Membership Committee
4:00-5:00 PM	Diversity Committee

8:00-9:00 AM	Breakfast and Networking
9:00 -10:00 AM	Governmental Affairs <ul style="list-style-type: none"> - Tami could suggest possible advocacy strategy. - Updates on any legislation this session
10:00-10:15 AM	Break
10:15-11:45 AM	Board member advocacy and local issues – small group discussions <ul style="list-style-type: none"> - What have you done? - What can you commit to do?
11:45-12:30 PM	Lunch
12:30-12:45 PM	Public Comments
12:45-2:00 PM	Business Meeting

2. Discuss July Board Meeting:

- Wednesday committee meetings
- Thursday business meeting and board meeting prior to community conversation and lunch
- Com Convo focus/questions
- Listening session
- Elections need to be done in July for chair and vice chair
- New exec committee

3. September Retreat Facilitator Discussion:

- Having someone who is familiar with DD councils as a facilitator
- Possibly Lynn Breedlove or Aaron Caruthers

4. NACDD Conference Participation and Protocol:

- Staff will send out an email request to board members about attending the conference
- Link with more info
- We can take up to 4 board members based on seniority
- If you need support those people are welcome to attend.
- Prioritize people who haven't attended as possible.

Motion to adjourn by Greg Meyer, seconded by Nathan Ruffolo at 3:50 PM.
Unanimously passed.




May 17, 2023

3:30 – 4:00 PM

Zoom Meeting

Nominating Committee Agenda

Members: **Chair:** Ashley Mathy; **Members:** Patrick Freidrich, Tricia Thompson, Nathan Ruffolo, Stephenie Mlodzik, Kevin Coughlin, Greg Meyer, Chris Wood, Kelli Weyer, Sydney Badeau, Gail Bovy
Staff Liaison: Jenny Neugart

Symbol	Topic:	Presenter:	Time:
	1. Planning for upcoming open positions – recommendations for future appointments, review who has applications at the Governor’s office already	All	3:30-3:45 pm
	2. Determine who the committee will submit for chair, vice chair and the executive committee	All	3:45-4:00 pm
	3. Adjourn		



=Meeting



=Presentation



=Vote

May 17, 2023






4:00-5:00 pm

Zoom link and call-in information below

Diversity Committee Agenda

Members **Chair:** Andy Thain **Vice Chair:** Hector Portillo; George Zaske, Kedibonye Carpenter, Desirae Kluth, Houa Yang, Cheryl Funmaker, Jocelyn Osborne, Pam DeLap, Felicia Clayborne, Barbara Beckert, Daniel Parker, Anna Eggebrecht, Iris Jacobson

Staff Liaison: Molly Cooney; **Guest:** Fil Clissa

Symbol	Topic	Presenter	Time
	1. Call Meeting to order	Chair	3:30
	2. Welcome and Recap of Last Meeting (any thoughts about the high/low context cultures videos?)	Chair	3:30-3:40
	3. Self-Determination Conference – ways to make it more welcoming, inclusive, and equitable	Chairs, Fil, Molly	3:40-4:20
	4. Identify next steps -Idea: develop a Land Acknowledgement	All	4:20-4:30
	5. Meeting closes	Chair	4:30

Join Zoom Meeting

<https://us06web.zoom.us/j/85206045671?pwd=czdJSUpscL29pRXUvK2ZvUytWN2FDQT09>

Meeting ID: 852 0604 5671

Passcode: 058118

One tap mobile: 1(305) 224-1968



=Meeting



=Presentation



=Vote



BPDD Budget Update



Programming

Category	Federal Fiscal Year 2021			Federal Fiscal Year 2022		
	Budget	Spent	Remaining	Budget	Spent	Remaining
Personnel	715,550.17	715,550.17	0.00	489,646.00	350,074.53	139,571.47
Grants, Contracts, Partnerships*	446,631.10	446,631.10	0.00	672,242.00	465,572.28	206,669.72
Programming Subtotal	1,162,181.27	1,162,181.27	0.00	1,161,888.00	815,646.81	346,241.19
Must be >=70%	87.0%	87.0%		89.0%	88.9%	



Board Operations

Category	Budget	Spent	Remaining	Budget	Spent	Remaining
Personnel	120,127.32	120,127.32	0	78,982.00	56,404.04	22,577.96
Grants, Contracts, Partnerships*	52,901.41	52,901.41	0	64,622.00	45,704.55	18,917.45
Board Operations Subtotal	173,028.73	173,028.73	0	143,604.00	102,108.59	41,495.41
Must be <=30%	13.0%	12.8%		11.0%	11.1%	



TOTAL

1,335,210.00	1,335,210.00	0.00	1,305,492.00	917,755.40	387,736.60
		0.0%			29.7%

Summary		Summary	
Project Period:	10/01/2020 - 09/30/2022	Project Period:	10/01/2021 - 09/30/2023
Project Status:	Liquidation	Project Status:	Open
Total Award:	1,335,210.00	Total Award:	1,305,492.00
Spent	1,335,210.00	Spent	917,755.40
Remaining	0.00	Remaining	387,736.60



The Wisconsin Board for People with Developmental Disabilities (BPDD) mission is to help people with developmental disabilities become independent, productive, and included in all facets of community life.