



Board Meeting Packet

January 18-19, 2023
Virtual Meeting



Board Meeting

Virtual Meeting · January 18th-19th, 2023

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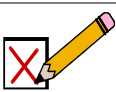
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BOARD AGENDA JANUARY 18-19TH, 2023

WEDNESDAY, JANUARY 18TH, 2023

Time	Symbol	Topic	Facilitator/Presenter
3:00-3:30 PM		Member Caucus	Staff: Jeremy Gundlach
3:30-4:30 PM		Diversity Committee	Chair: Andy Thain
4:30-5:00 PM		Nominating and Membership Committee	Chair: Ashley Mathy

THURSDAY, JANUARY 19TH, 2023

Time	Symbol	Topic	Facilitator/Presenter
8:00-8:30 AM		Log on and Tech Support	All
8:30-10:00 AM		Governmental Affairs	Staff: Tami Jackson
10:00-10:15 AM		Break	All
10:15-11:15 AM		Speaker panel: Advocates on Advocacy	TBD
11:15-11:20 AM		Business Meeting Action Items Motion to accept November 2022 Board Minutes	All



= Meal



=Meeting



=Presentation



=Vote



=Walking Activity



=Break

11:20-11:30 PM



Public Comments

Members of the Public

11:30-12:30 PM

Business Meeting

All



- Chair Report
- Executive Director Report
- Executive Committee
- BPDD Financials
- Diversity Committee
- Nominating & Membership Committee
- Partner Agency updates

- Greg Meyer
- Beth Swedeen
- Greg Meyer
- Beth Swedeen
- Andy Thain
- Ashley Mathy
- DRW, DPI, DHS, DWD, Waisman



= Meal



=Meeting



=Presentation



=Vote



=Walking Activity



=Break

BOARD MEETING MINUTES

	Chair: Greg Meyer Vice Chair: George Zaske
Present:	Hector Portillo, Marcia Perkins, Houa Yang, Tricia Thompson, Chris Wood, Julie Strenn, Stephenie Mlodzik, Lisa Stephan, Hector Portillo, Andy Thain, Anna Eggebrecht, Kelly Weyer, Cindy Piotrowski, Ashley Mathy, Carrie Arneson, Nathan Ruffolo, Cheryl Funmaker, Pam DeLap, Gail Bovy, Daniel Parker, Kevin Coughlin, Jocelyn Osborne
Guests:	Melanie Cairns
Absent:	Felicia Clayborne, Patrick Friedrich, Desi Kluth,
Staff Present:	Fil Clissa, Molly Cooney, Tami Jackson, Kaitlin McNamara, Jennifer Neugart, Beth Swedeen, Shy McElroy

Chair Greg Meyer called the meeting to order at 11:45 PM.

1. Action Items:

Motion to approve the July 2022 Board Meeting Minutes made by George Zaske, seconded by Julie Strenn. Motion passed.

2. Public Comments:

None

3. Chair Report:

- Chair Meyer discussed the success of the September board retreat and mentioned the board's decision to have the November and January board meeting virtual.

4. Diversity Committee Report:

Chair Andy updated the Board

- The committee has finalized the DEI statement and it can be found on BPDD's website. The committee continued the conversation around making sure our DEI work is internalized in all of our programming.
- The committee has also decided to host Lunch n Learn programs on a regular basis for staff/board members over zoom so staff can learn more and dive deeper in our DEI work.

5. Executive Director Report:

ED Beth Swedeen reported:

- On BPDD's application for our ARPA grant. We haven't heard back but we should know in the next few weeks.
- BPDD staffer, Shy McElroy, who is using our public health funding dollars around lead prevention and advocacy. She has a second position funded to continue this work and we are hoping that we can secure funding to make it a permanent position.

6. Executive Committee Report:

- Executive committee has decided to hold our November and January meetings virtually to keep people safe during unpredictable weather.

7. Nominating Committee Report:

No Report

8. Financial Report:

Beth Swedeen updated the board on current financials (see board packet for summary).

9. Agency Updates:

[DRW Update](#)

[DPI Update](#)

[Waisman Update](#)

[DWD Update](#)

[DHS Update](#)

Motion to adjourn made by George Zaske at 1:07 pm; seconded by Andy Thain.
Unanimously passed.

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24	25	26	27	28	29	30
31						

- BPDD Board Meeting
- BPDD Executive Committee Meeting
- National Election Day

- Self-Determination Conference / Disability Advocacy Day
- Partners in Policymaking
- State Holiday

Exec meeting dates should be scheduled 6 weeks before board mtg dates

Updated: 6/13/22 jg

Board Meeting Dates & Locations:

January 18 & 19, 2023	Virtual Meeting
March 22 & 23, 2023	Hybrid Meeting
May 17 & 18, 2023	Hybrid Meeting
July 19 & 20, 2023	Hybrid Meeting
September 20 & 21, 2023	In-Person retreat
November 15 & 16, 2023	Hybrid Meeting

Executive Committee Meeting Dates

February 6 th , 2023	3:00-4:00 PM
April 10 th , 2023	3:00-4:00 PM
June 12 th , 2023	3:00-4:00 PM
August 14 th , 2023	3:00-4:00 PM
October 9 th , 2023	3:00-4:00 PM
December 11 th , 2023	3:00-4:00 PM

Other BPDD Dates:

March 23, 2023	Disability Advocacy Day
October 16-18, 2023	Self-Determination Conference

Committee Assignments 2022 - 2023

Diversity committee:

- 1. Andy Thain – Chair**
- 2. Hector Portillo – Vice Chair**
3. George Zaske
4. Kedibonye Carpenter
5. Barbara Beckert
6. Daniel Parker
7. Desirae Kluth
8. Houa Yang
9. Cheryl Funmaker
10. Amy Whitehead
11. Pam DeLap
12. Jocelyn Osborne
13. Felicia Clayborne
14. Anna Eggebrecht
15. Iris Jacobson
16. Carrie Arneson
17. Cindy Piotrowski
18. Lisa Stephan

Nominating and Membership Committee:

- 1. Ashley Mathy - Chair**
2. Patrick Friedrich
3. Tricia Thompson
4. Nathan Ruffolo
5. Stephanie Mlodzik
6. Kevin Coughlin
7. Pamela DeLap
8. Chris Wood
9. Kelly Weyer
10. Sydney Badeau
11. Gail Bovy
12. Julie Strenn
13. Marcia Perkins

Executive Committee:

- 1. Greg Meyer - Chair**
- 2. George Zaske – Vice Chair**
3. Andy Thain
4. Nathan Ruffolo
5. Ashley Mathy

EXECUTIVE COMMITTEE MEETING MINUTES

Zoom

Present: **Chair:** Greg Meyer; **Vice Chair:** George Zaske, Andy Thain, Nathan Ruffolo, Ashley Mathy
Staff Liaison: Beth Swedeen

Absent:

Staff Present: Beth Swedeen, Jeremy Gundlach

Meeting called to order at 3:02 pm.

1. Set January Board Meeting Agenda (Virtual Only):

January 18th

3:00-3:30 PM	Member Caucus
3:30-4:30 PM	Diversity Committee

January 19th

8:00-8:30 AM	Log on and Tech Support
8:30-10:00 AM	Governmental Affairs (Tami)
10:00-10:15 AM	Break
10:15-11:15 AM	Speaker panel: Living Well SA or CVYC group discussing advocacy
11:15 -12:15 PM	Business Meeting

- Possible speakers – Microaggressions in general but also relating to the disability community. Green Mountain Self-Advocates. CVYC group of advocates discussing their work. Living Well self-advocates.
- Bring in speakers in the future to discuss housing issues and solutions in the community.

2. Discuss March Board Mtg and Disability Advocacy Day:

Board Meeting/DAD

- In-person board meeting on Wednesday the 22nd.
- 50th Anniversary reception held after the board meeting on Wednesday the 22nd.

3. Start Planning September Board retreat:

- We are working on a contract for the Lake Lawn resort in Delevan WI for our September Retreat.

- Exec committee wants to have more grantee and project participants talk about there interactions/work with BPDD.
- Time spent working on board members leadership skills and discussing what they bring to the board in general.
- Board members liked having Brian facilitate our 2022 retreat and having someone similar would be preferable. We will continue to look for a facilitator. Possibly Lynn Breedlove.

4. Discuss Community Conversations at future Board Meetings

- Members believe that the community conversations were a very good use of our time and having a board meeting in Milwaukee is also something we should get back to.
- Starting this back up would be better to do sooner than later especially since it can sometimes take time to garner attendance with that. Staff will start looking at hotels and venues for the July board meeting to be in-person and in Milwaukee with a community conversation planned.

5. Disability Policy Seminar 2023

- This would be during our March board meeting and Disability Advocacy Day. We would like to send at least several board members to the conference.
- Board members looking to attend should have been on the board for at least a year and have regular attendance to board meetings. We should also prioritize our board members that want to go but will be rotating off of the board soon.
- Beth will draft some criteria for participation and the committee will review before we plan the trip.

Motion to adjourn at 3:47 PM.




January 18, 2023

4:30 – 5:00 PM

Zoom Meeting

Nominating Committee Agenda

Members: **Chair:** Ashley Mathy; **Members:** Patrick Freidrich, Tricia Thompson, Nathan Ruffolo, Stephenie Mlodzik, Kevin Coughlin, Greg Meyer, Chris Wood, Kelli Weyer, Sydney Badeau, Gail Bovy
Staff Liaison: Jenny Neugart

Symbol	Topic:	Presenter:	Time:
	1. Planning for upcoming open positions	All	4:30-4:45 pm
	2. Review process for selecting chair, vice chair and executive committee	All	4:45-5:00 pm
	3. Adjourn		



=Meeting



=Presentation



=Vote

January 18, 2023






3:30-4:30 pm

Zoom link and call-in information below

Diversity Committee Agenda

Members **Chair:** Andy Thain **Vice Chair:** Hector Portillo; George Zaske, Kedibonye Carpenter, Desirae Kluth, Houa Yang, Cheryl Funmaker, Jocelyn Osborne, Pam DeLap, Felicia Clayborne, Barbara Beckert, Daniel Parker, Anna Eggebrecht, Iris Jacobson

Staff Liaison: Molly Cooney

Symbol	Topic	Presenter	Time
	1. Call Meeting to order	Chair	3:30
	2. Welcome and Recap of Last Meeting (Lunch and Learn update)	Chair	3:30-3:40
	3. DEI Frameworks and High context/Low context cultures	Chairs, Molly	3:40-4:20
	4. Identify next steps	All	4:20-4:30
	5. Meeting closes	Chair	4:30

Join Zoom Meeting

<https://us06web.zoom.us/j/85325810901?pwd=RnYzODhqQmhmdlBaNIhpQlI1TkxkZz09>

Meeting ID: 853 2581 0901

Passcode: 142578

One tap mobile: 1(312) 626-6799



=Meeting



=Presentation



=Vote



Committee Present:	Chair: Andy Thain; Gail Bovy, Cheryl Funmaker, Kelly Weyer, Carrie Arneson, Pam DeLap, Felicia Clayborne, Kelly Weyer, Anna Eggebrecht, Jocelyn Osborne, George Zaske
Committee Absent:	Hector Portillo, Houa Yang, Kedi Carpenter, Daniel Parker, Iris Jacobson, Barbara Beckert, Desi Kluth, Marcia Perkins
Staff Present:	Beth Swedeen; Shy McElroy; Molly Cooney
Guests:	

Meeting called to order at 3:31 PM

1. Welcome and Introductions

2. Topic 1: Recap on last few months

- Andy recapped that over the past few months we have agreed on definitions and developed a diversity, equity, and inclusion statement.

3. Topic 2: DEI Framework for all BPDD Projects

- How can we better apply these principles to the broader board activities? How can we make the resources tied to our organization or other organizations more accessible to underserved groups?
- Before focusing on each project, do we want to talk about messaging or other areas?
- Do we want to identify a tool or pull from some tools questions to ask ourselves about our projects? The tool could help identify potential barriers so that we can think through possible solutions.
- The topic of voting came up. We've taken a step backward (as a state/country) in terms of voting. Can we tie DEI themes and activities into the areas? Bring more awareness on the voting issue. While we may not be able to impact voting laws directly, our contribution could be: Are our voting materials in plain language, easily accessible, and are we getting them into all communities?
 - If we take the voting project as an example, we need to ask ourselves questions like:
 - What languages are materials in?
 - Do we have resources to translate them into more languages?
 - Are we getting the materials to all areas of the state?

- How are we getting the materials to people?
- Are we missing people, such as folks who don't use a computer, for example?
- Are there a series of questions we could ask ourselves or a checklist?
 - Need it to be specific enough to be helpful but broad enough to fit many of our projects
 - Does our national tech center have a tool?
 - Cornell University might have something or NY DD Council; Beth shared that the NY DD Council have done some pretty advanced work.
 - DPI might have something too.
- DVR going through a DEI analysis; contracting with an outside organization to take DVR through this process.
- There are lots of working components that impact people's ability to do many things, such as voting. There are structural barriers, economic barriers, racial barriers. At the polls, there isn't anyone available to help people who are registering. People would benefit from having a designee or someone present to support them as they fill out the necessary forms. Otherwise, if people don't understand what to do and if there is no one to help them, they will likely give up and not vote. Not everyone has the support needed to vote.
- There is a theory that might be helpful to consider: we have high contact/context cultures and low contact/context cultures. One is good at paperwork and one isn't. Paperwork is the bane of our existence, and filling out paperwork is a requirement in systems/services...DVR, IEPs, ADRCs, keeping enrolled in services, keeping track of receipts, keeping track of how much you earn. If people are just told to look at a website and enroll online, a lot of people aren't going to access that service or program.
 - High Contact/Context and Low Contact/Context cultures: check out Beth Harry's and Maya Talanpur's work (spelling of last names is probably wrong)

4. Next steps

- Molly to look into and bring back to the group by next meeting...
 - Information on the high contact/culture low contact/culture theory
 - Check our tech assistance center to see if they have tools. AUCD has a DEI Hub, so we likely to too. Here's the AUCD DEI hub: <https://www.implementdiversity.tools/>
 - Ask NY Council if they have tool, framework, or a series of questions

- Pose a question to our DD Council listserv to see if any council has a tool
- Ask Daniel Parker at DPI and Kevin at DHS if they have a tool or series of questions they use with projects
- Carrie will also reach out to a couple of people as well to see if they have ideas

Meeting adjourned at 4:19 PM

BPDD Budget Update



	Federal Fiscal Year 2021			Federal Fiscal Year 2022		
Category	Budget	Spent	Remaining	Budget	Spent	Remaining
Personnel	683,787.76	706,547.05	(22,759.29)	489,646.00	216,093.80	273,552.20
Grants, Contracts, Partnerships*	478,393.51	467,056.41	11,337.10	672,242.00	332,986.00	339,256.00
Programming Subtotal	1,162,181.27	1,173,603.46	(11,422.19)	1,161,888.00	549,079.80	612,808.20
Must be >=70%	87.0%	87.2%		89.0%	89.3%	



Category	Budget	Spent	Remaining	Budget	Spent	Remaining
Personnel	120,127.32	120,127.32	0	78,982.00	33,408.49	45,573.51
Grants, Contracts, Partnerships*	52,901.41	52,901.41	0	64,622.00	32,696.48	31,925.52
Board Operations Subtotal	173,028.73	173,028.73	0	143,604.00	66,104.97	77,499.03
Must be <=30%	13.0%	12.8%		11.0%	10.7%	



1,335,210.00	1,346,632.19	(11,422.19)	1,305,492.00	615,184.77	690,307.23
		-0.9%			52.9%

Summary		Summary	
Project Period:	10/01/2020 - 09/30/2022	Project Period:	10/01/2021 - 09/30/2023
Project Status:	Liquidation	Project Status:	Open
Total Award:	1,335,210.00	Total Award:	1,305,492.00
Spent	1,346,632.19	Spent	615,184.77
Remaining	(11,422.19)	Remaining	690,307.23



The Wisconsin Board for People with Developmental Disabilities (BPDD) mission is to help people with developmental disabilities become independent, productive, and included in all facets of community life.

Goal 1 | Amount for Grants: \$140,000



More people with Intellectual and Developmental Disabilities (I/DD) and their families will participate in inclusive activities that they choose.

By September 2026, people with intellectual and developmental disabilities and their families, including those with diverse identities, are aware of and able to access, use, and improve programs to increase inclusion, self-determination, productivity, integration, and independence in community life as evidenced by:

Objective 1.1



More people with I/DD will have the supports they need to live the life they want.

By September 30, 2026, because of BPDD action, 1,000 people with intellectual and developmental disabilities and families will say they **know about** and **can access** the supports they need **to live the lives they want**.

Objective 1.2



More families of color with young children with disabilities will use the programs they need.

By September 30, 2026, because of BPDD action, **100 families of young children of color** will use with the **public services, public programs and community supports** they need.

Objective 1.3



Work with legislators and policy makers to improve the lives of people with disabilities in Wisconsin.

By September 30, 2026, the Board will **act as a policy adviser** to the legislature, Governor and other policymakers on policies that impact all aspects of community life, decision-making, and full inclusion, resulting in **25 improved policies and practices** that increases community participation, decision making and full inclusion.

Why we chose this goal:

People with I/DD and their families must:

- a) know about the services and supports available to them throughout their life,
- b) be able to understand what the services offer,
- c) be able to apply for the services,
- d) be able to use the services to build a meaningful life, and
- e) be able to provide feedback and voice concern on the quality of services and ways to improve.

Definitions:

Plain Language: Plain language is easy to read, understand, and use.

Self-advocates: a person with a disability who speaks up for their rights and what they or others with disabilities needs

Stakeholder: a person or group of people that have an interest or a concern about something

Suggested activities:

- Promote the use of **plain language** by agencies and organizations so that people with disabilities, families and others understand the information and can use it
- Work with **self-advocates** and family members to educate others about the value of **plain language** materials
- Have people with disabilities look at of publications and websites to make changes
- Fund activities to **reduce information gaps**
- **Empower people** with disabilities and families, including people/families of color, to **easily use service systems**
- **Let policymakers know how policies will affect** community life, decision-making and full inclusion for **people** with disability
- Provide information and e-mail alerts on key policy and legislation that affect people with disabilities.

Goal 2 | Amount for Grants: \$250,000



Children and adults with intellectual and developmental disabilities will be seen as valued members of their communities.

Children and adults with intellectual and developmental disabilities, including those with diverse identities, experience equity, access, and opportunity to foster authentic relationships and be seen as valued contributors to their communities as evidenced by:

Objective 2.1



Children and adults with I/DD will have more social connections and feel less lonely.

By September 30, 2026, because of BPDD action, 650 children and adults with intellectual and developmental disabilities will say they have **increased social connection and reduced isolation**.

Objective 2.2



Children and adults with I/DD will make choices about their everyday lives.

By September 30, 2026, because of BPDD action and through collaboration with the Developmental Disabilities Network, 775 children and adults with intellectual and developmental disabilities will **make choices** about their everyday lives.

Objective 2.3



Increase the number of self-advocates with I/DD involved in advocacy.

September 30th, 2026, because of BPDD action, 900 self-advocates will take part in effective **advocacy**.

Objective 2.4



Support more people with I/DD and families to be leaders.

By September 30th, 2026, because of BPDD action, 1,000 self-advocates will **participate in leadership training** and **practice their leadership skills** across all aspects of community life.

Why we chose this goal:

Children and adults with I/DD want real and meaningful relationships with people beyond family members, caregivers, and paid staff. These relationships are often made when participating in everyday life of a community: playing with friends, going to school, exercising at the gym, going to religious services, being a member of a club, volunteering, and working. They also want to make choices and decisions about their own lives, and they want to have a voice about the decisions that get made about their community, state, and country. However, there are many barriers to this level of full, inclusive participation in community life.

People with disabilities unfairly face barriers that do not value and recognize the contributions possible by people with I/DD. These barriers result in limited opportunities. They also result in limited decision and choice-making, putting people with disabilities at greater risk for abuse and neglect.

Many people w/ IDD are under guardianship. Guardians often make multiple decisions every day (what clothes the person with a disability can wear, what food they can eat, etc.) that go beyond the intended role of a guardian, which is to ensure the health and safety of a [ward](#). More training is needed on the range of decision-making supports available and the role of guardians.

Wisconsin, like most other states, has a patchy reporting system for abuse and neglect, making it unclear when it happens, how often, and how to report. Likewise, people report being unsure where to file a report. Children and adults with disabilities need access to trainings on their rights and how to stay safe.

Expectations held by children and adults with disabilities, their families, and the federal government about services are shifting away from a focus on caretaking and towards building skills and connections in the community. When services are used to connect children and adults with disabilities to others and to opportunities, they gain skills, independence, and real relationships. This creates higher community expectations for people living with disabilities.

Definitions:

Discretion: having the freedom to make a decision about something.

Developmental Disabilities Network: three agencies that every state is required to have: Protection and Advocacy organization, University Center on Excellence in Developmental Disabilities, and Developmental Disabilities Council. In Wisconsin, these agencies are Disability Rights Wisconsin, Waisman Center, and Wisconsin Board for People with Developmental Disabilities.

Prospective: expecting to be something in the future

Self-direction: guiding or managing your own life or work or supports

Systems change: addresses unfairness and problems in our systems.

A ward: a person who has a guardian

Suggested activities:

- **Provide grants** for activities that support people with disabilities to **build connections** in their communities
- **Provide education and training** to people with disabilities **on their rights** and ways to stay safe and connected
- Provide education to service providers and businesses about supporting people with disabilities in the workplace
- Provide education and training on available **decision-making options**
- Promote agencies to work together and strengthen coalitions
- **Support People First Wisconsin**, a statewide Self-Advocacy organization, to strengthen their chapters and to provide members opportunities to engage in advocacy activities
- Provide grants to **support people**, especially children and young adults, **to make choices and decisions about their lives**
- Support **voting** activities
- Support opportunities for people with disabilities to **connect with legislators to educate and advocate** on issues important to them
- **Provide advocacy and leadership training** and mentoring to self-advocates, including youth and families
- Engage in **systems change** activities that promote the inclusion of people with I/DD in all areas of community life
- Host statewide network/training events, such as the Self-Determination Conference
- Promote collaboration among the **Developmental Disabilities Network** partners—Disability Rights Wisconsin and Waisman Center.