



Board Meeting Packet

July 20-21, 2022
Dept. of Administration
101 E Wilson St
Madison, WI 53703



Board Meeting

Dept. of Administration · Madison, Wisconsin · July 20th-21st, 2022

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July 2022

Happy summer day,

Hoping everyone is staying safe and enjoying summer.

With the July meeting we will keep it easy going. On Wednesday we will have member caucus followed by Diversity Committee. Thursday morning, we will start off with a Governmental Affairs presentation followed by a presentation by our COVID-19 grantees. Staff will be giving project updates before we end the day with the business meeting.

Our September Board Retreat will not have a virtual option due to the focus being on connection and getting to know each other. We are hoping that everyone will be able to make the retreat in-person. If you feel uneasy or uncomfortable you are more than welcome to reach out to myself, Beth or the executive committee.




Hope to see/hear from you at the meeting and enjoy your summer.

A handwritten signature in black ink that reads "Gregory Meyer". The signature is written in a cursive, flowing style.

Gregory Meyer

BOARD AGENDA JULY 20-21ST, 2022





WEDNESDAY, JULY 20TH, 2022

Time	Symbol	Topic	Facilitator/Presenter
3:30-4:00 PM		Member Caucus	Staff: Jeremy Gundlach
4:00-5:00 PM		Diversity Committee	Chair: Andy Thain
5:00 – 6:00 PM		Dinner	All

THURSDAY, JULY 21ST, 2022


Time	Symbol	Topic	Facilitator/Presenter
8:30-9:00 AM		Breakfast, Welcome and Tech Support	All
9:00-9:45 AM		Governmental Affairs	Staff: Tami Jackson
9:45-10:45 AM		COVID-19 Grantee Presentation	COVID-19 Grantees
10:45-11:00 AM		Break	All
11:00-12:00 AM		Project Updates: Youth Leadership Forum, Self-Determination Conference, Housing Webinars	Staff: Jenny Neugart, Fil Clissa, Sally Flaschberger


 = Meal
  = Meeting
  = Presentation
  = Vote
  = Walking Activity
  = Break

12:00-12:45 PM		Lunch	All
12:45-12:50 PM		Business Meeting Action Items Motion to accept May 2022 Board Minutes	All
12:50-1:00 PM		Public Comments	Members of the Public
1:00-2:30 PM		Business Meeting <ul style="list-style-type: none"> • Chair Report • Executive Director Report • Executive Committee • BPDD Financials • Diversity Committee • Nominating & Membership Committee • Partner Agency updates 	All <ul style="list-style-type: none"> • Greg Meyer • Beth Swedeen • Greg Meyer • Beth Swedeen • Andy Thain • Ashley Mathy • DRW, DPI, DHS, DWD, Waisman


 = Meal

 = Meeting

 = Presentation

 = Vote

 = Walking Activity

 = Break

BOARD MEETING MINUTES

Present:	Chair: Greg Meyer Vice Chair: George Zaske, Sydney Badeau, Barbara Beckert, Gail Bovy, Kevin Coughlin, Pam Delap, Anna Eggebrecht, Patrick Friedrich, Cheryl Funmaker, Desi Kluth, Ashley Mathy, Stephenie Mlodzik, Daniel Parker, Hector Portillo, Nathan Ruffolo, Andy Thain, Tricia Thompson, Kelly Weyer, Chris Wood, Felicia Clayborne, Iris Jacobson, Marcia Perkins, Julie Strenn,
Absent:	Kedibonye Carpenter, Houa Yang, Jocelyn Osborne, Amy Whitehead,
Staff Present:	Fil Clissa, Molly Cooney, Natasha Fahey-Flynn, Jeremy Gundlach, Sally Flaschberger, Tami Jackson, Kaitlin McNamara, Jennifer Neugart, Beth Swedeen

Chair Greg Meyer called the meeting to order at 1:06 PM.

1. Chair Report:

- Chair Meyer updated the committee on the May board meeting planning and continued in-person meeting options.

2. Executive Director Report:

- ED Beth Swedeen reported:
- July board meeting will be hybrid
- In person retreat will be in September 21-22 at the Green Lake conference center in Green Lake. It will not be a hybrid meeting.
- BPDD has materials for Supported Decision Making and the Self-Determination Conference. SDM materials are in English, Spanish and Hmong. BPDD also can provide voting materials.
- SDC dates Oct 17-19 at the Kalahari in the Wisconsin Dells
- BPDD has received \$94,000 from ACL to build public health capacity. BPDD will be working on Lead awareness and prevention mostly in the Milwaukee area
- BPDD has used the additional covid funds and is assisting Waisman in spending their covid funds
- PwB grants are currently posted, closes June 17
- Sparks and Partners will open in June

3. Financial Report:

- Beth Swedeen updated the board on current financials. Beth noted that the national organization to increase our funding.

4. Executive Committee Report:

- Greg reported that all meetings moving forward will be hybrid. He also indicated the importance of being in person for the September Retreat.
- Committee discussed which board members will be going to DC to represent the board at the National meeting
- The July Milwaukee meeting will start back up again in 2023

5. Diversity Committee Report:

- Chair Andy stated that the group is working on DEI statement to add to the Board mission/purpose statements. There will be something soon that will be in front of the entire board for a vote

6. Action Items:

Motion to accept the March 2022 minutes made by Chris Wood and seconded by Marcia Perkins. The motion passed unanimously.

7. Agency Updates:

DRW:

- [DVC update](#)
- [DVC & LWV Make Your Plan to Vote](#)

DPI – [See Attached](#)

DHS- [See Attached](#)

Waisman- No updates

DWD-

- DVR has implemented the Career Pathways Grant. WI DVR, DWD received 14 million grant over a 5 year period, and need to enroll 500 individuals.
 - For the grant the career pathways focus is in the following 4 stem areas: healthcare, manufacturing, construction, and digital technology.
 - Enrollment will be done by outreach to previous consumers closed in one of the 4 identified career categories who are interested in advancing their employment as well as outreach to potential and current consumers.
 - Training will be provided to DVR staff and partners to increase understanding of career pathways and awareness of local and regional resources including apprenticeships.
- Working on recruiting staff to fill vacancies.
- Have service provider capacity needs in areas of the state for job coaching, supported employment and other service areas.
- We have met our Federal Measurable Skills Gain goal of 41% of all individuals pursuing a new skill gain, weather through secondary, post-secondary successful grades or OJT, attained it.
- We are in the midst of many Project SEARCH graduations, which is an exciting time of year. Due to the pandemic, 20 of 30 contracted sites were able to continue the program last year, and 25 operated during the 2021-22 school year.

Motion to adjourn Greg Meyer at 1:38 PM; seconded by Marcia Perkins. Unanimously passed.

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-  BPDD Board Meeting
-  Self-Determination Conference / Disability Advocacy Day / Employment Conference
-  BPDD Executive Committee Meeting
-  Partners in Policymaking
-  National Election Day
-  State Holiday

Updated: 1/12/22 jg

Exec meeting dates should be scheduled 6 weeks before board mtg dates

Board Meeting Dates & Locations:

January 19 & 20, 2022	Virtual Meeting via Zoom
March 23, 2022	Virtual Meeting via Zoom
May 18 & 19, 2022	Virtual Meeting via Zoom
July 20 & 21, 2022	Virtual Meeting via Zoom
September 21 & 22, 2022	Virtual Meeting via Zoom
November 16 & 17, 2022	Virtual Meeting via Zoom

Executive Committee Meeting Dates

February 14 th , 2022	3:00-4:00 PM
April 4 th , 2022	3:00-4:00 PM
June 13 th , 2022	3:00-4:00 PM
August 8 th , 2022	3:00-4:00 PM
October 10 th , 2022	3:00-4:00 PM
December 12 th , 2022	3:00-4:00 PM

Other BPDD Dates:

March 16 th , 2022	Disability Advocacy Day
TBD	Self-Determination Conference

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-  BPDD Board Meeting
-  Self-Determination Conference / Disability Advocacy Day
-  BPDD Executive Committee Meeting
-  Partners in Policymaking
-  National Election Day
-  State Holiday

Updated: 6/13/22 jg

Exec meeting dates should be scheduled 6 weeks before board mtg dates

Board Meeting Dates & Locations:

January 18 & 19, 2023	Hybrid Meeting
TBD – Disability Advocacy Day	Hybrid Meeting
May 17 & 18, 2023	Hybrid Meeting
July 19 & 20, 2023	Hybrid Meeting
September 20 & 21, 2023	Hybrid Meeting
November 15 & 16, 2023	Hybrid Meeting

Executive Committee Meeting Dates

February 6 th , 2023	3:00-4:00 PM
April 9 th , 2023	3:00-4:00 PM
June 12 th , 2023	3:00-4:00 PM
August 14 th , 2023	3:00-4:00 PM
October 9 th , 2023	3:00-4:00 PM
December 11 th , 2023	3:00-4:00 PM

Other BPDD Dates:

TBD	Disability Advocacy Day
TBD	Self-Determination Conference

Committee Assignments 2022 - 2023

Diversity committee:

- 1. Andy Thain – Chair**
- 2. Hector Portillo – Vice Chair**
3. George Zaske
4. Kedibonye Carpenter
5. Barbara Beckert
6. Daniel Parker
7. Desirae Kluth
8. Houa Yang
9. Cheryl Funmaker
10. Amy Whitehead
11. Pam DeLap
12. Jocelyn Osborne
13. Felicia Clayborne
14. Anna Eggebrecht
15. Iris Jacobson

Nominating and Membership Committee:

- 1. Ashley Mathy - Chair**
2. Patrick Friedrich
3. Tricia Thompson
4. Nathan Ruffolo
5. Stephanie Mlodzik
6. Kevin Coughlin
7. Pamela DeLap
8. Chris Wood
9. Kelly Weyer
10. Sydney Badeau
11. Gail Bovy
12. Julie Strenn
13. Marcia Perkins

Executive Committee:

- 1. Greg Meyer - Chair**
- 2. George Zaske – Vice Chair**
3. Andy Thain
4. Nathan Ruffolo
5. Ashley Mathy

EXECUTIVE COMMITTEE MEETING MINUTES

Zoom

Present: **Chair:** Greg Meyer; Andy Thain, Nathan Ruffolo, Ashley Mathy
Staff Liaison: Beth Swedeen

Absent: **Vice Chair:** George Zaske

Staff Present: Beth Swedeen, Jeremy Gundlach, Molly Cooney

Meeting called to order at 3:02pm.

1. Set July Board Meeting Agenda:

- The Diversity Committee plans to continue working on the DEI (Diversity, Equity, and Inclusion) statement and will report out to the whole board during the July board meeting after they meet on July 20th. Diversity Committee wants to have a longer discussion with the full board and staff about where the DEI statement will be used (website, grants, applications, vendors, publications, etc).
- The exec team continues to want to offer the in-person option going forward. Board members can decide how participating works best for them.
- The exec team wants to invite BPDD's COVID-19 grantees to join us in July virtually to give a report out on their projects and for us to thank them for their work.

July 20th

3:00 – 3:30 PM	Member Caucus
3:30 - 4:30 PM	Diversity Committee
4:30 – 5:30 PM	Dinner (in-person)

July 21st – Need to schedule a break

8:30 - 9:00 AM	Welcome and Breakfast
9:00 - 9:45 AM	Governmental Affairs
9:45 – 10:45 AM	COVID-19 Grantees (presentation and thanks)
10:45 – 11:00 AM	Break
11:00 – 11:45 AM	Project Updates <ul style="list-style-type: none"> - Youth Leadership Forum updates - Self-Determination Conference updates - Housing Webinar update
11:45 – 12:30 PM	Lunch
12:30 – 12:45 PM	Public Comment
12:45 - 2:00 PM	Business Meeting

2. Discuss September Board retreat:

- Wednesday September 21st Noon – 5/6pm. Thursday September 22nd 8:30am – 3:00pm.
- History and Impact of DD councils: What are DD councils? What do DD councils do? How do the state councils interact on a federal level (NACDD)?
- How you as a board member came to this work?
- Overview of Board activities/functions.
- What local Orgs are you in?
- Action Steps to take board work into your networks.

3. Board Member Boards/Community Connections Discussion

- The Exec committee wants to have community mapping as part of board meetings going forward. BPDD also needs to report out on new leadership and board positions around the state.

4. Lunch N Learn series:

- The exec committee agrees that hosting Lunch n Learn series for board members is a good idea. These wouldn't necessarily be held during the board meetings unless we have a majority of board members who are interested. BPDD staff will schedule one and promote it as a test going forward.
- Depending on the board buy in of the Lunch N Learn series, we could also host other topics that board members want to learn more about.

5. 2022 Board Meeting planning:

- In-person, Virtual, Hybrid
- Exec has decided to hold the November 2022 and January 2023 board meetings as virtual only due to weather concerns and usually reduced attendance.

6. 2023 Board Meeting Calendar:

- All the dates look good except for Disability Advocacy Day. We don't have a final date on when DAD will be so the board meeting date is subject to change to match that date as we are planning to have DAD in-person again.

7. Other Agenda Items:

-

Motion to adjourn by Andy Thain at 4:07 PM seconded Nathan Ruffolo by.
Unanimously passed.

July 20, 2022







4:00-5:00 pm

Diversity Committee Agenda

<https://us06web.zoom.us/j/84167887990?pwd=ZHgwU1YOWxLdjZlKzNYeVpkM1B6Zz09>
(phone number listed below)

Members Chair: Andy Thain **Vice Chair:** Hector Portillo; George Zaske, Kedibonye Carpenter, Desirae Kluth, Houa Yang, Cheryl Funmaker, Jocelyn Osborne, Pam DeLap, Felicia Clayborne, Barbara Beckert, Daniel Parker, Anna Eggebrecht, Iris Jacobson

Staff Liaison: Molly Cooney

Symbol	Topic	Presenter	Time
	1. Call Meeting to order	Chair	4:00
	2. Welcome any new board members and Introductions, if needed	All	4:00-4:10
	3. Definitions: finalize the definition for diversity	Chairs	4:10-4:15
	4. DEI Statement: Review, plan to share with whole board tomorrow, and brainstorm on ways to use the statement	All	4:25-4:50
	5. Identify next steps	All	4:50-5:00
	6. Meeting closes	Chair	5:00

Zoom link: <https://us06web.zoom.us/j/84167887990?pwd=ZHgwU1YOWxLdjZlKzNYeVpkM1B6Zz09>

Meeting ID: 841 6788 7990

Passcode: 122216

One tap mobile: 1(929) 205-6099



=Meeting



=Presentation



=Vote



Committee Present:	Chair: Andy Thain, Vice Chair: Hector Portillo; Pam DeLap, George Zaske, Desi Kluth, Kelly Weyer, Barbara Beckert, Felicia Clayborne, Marcia Perkins
Committee Absent:	Houa Yang, Cheryl Funmaker, Kedi Carpenter, Jocelyn Osborne, Daniel Parker, Anna Eggebrecht, Iris Jacobson
Staff Present:	Beth Swedeen; Natasha Fahey-Flynn; Molly Cooney
Guests:	

Meeting called to order at 4:00 PM

1. Welcome and Introductions

2. Topic 1: Review results from survey on definitions

- Committee reviewed the definitions of inclusion, diversity, and equity.
- There was consensus on the definition of **inclusion**. Our final definition is: "A community where all people are and feel respected, have a sense of belonging, and can participate and contribute to the group's success."
- The group discussed the 3 definitions for **diversity**. There were different thoughts and ideas about the definition. Some felt that the following definition was good as it is very simple and in plain language: "All the ways in which people and lives are different."
- There group did some more wordsmithing on the **equity** definition. We came up with: "Everyone has the supports they need to access opportunities to have the lives they want."

3. Topic 2: Work on sample BPDD equity statements

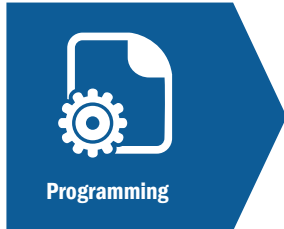
- The group discussed 4 different statements. The group felt that the first 2 statements were quite long.
- The group tried to improve the 3rd statement by adding phrases from the other statements. The group also made it more plain language by swapping out some words. The group came up with: "We want all people with intellectual and developmental disabilities to have the lives they want. Yet, we know that not all people are living the lives they want because of racism and discrimination. We commit to find and address these inequities at BPDD and in the service systems. We will listen, we will learn, and we will achieve change."

4. Next steps

- Molly to email everyone the statement to review and share their thoughts. She'll also send the definitions.
- Once the statement is finalized, we'll take it to the Executive Committee for feedback and approval.

Meeting adjourned at 4:02 PM

BPDD Budget Update



Programming

Category	Federal Fiscal Year 2021			Federal Fiscal Year 2022		
	Budget	Spent	Remaining	Budget	Spent	Remaining
Personnel	597,986.00	552,272.00	45,714.00	214,472.00	0.00	214,472.00
Grants, Contracts, Partnerships*	570,055.00	412,014.34	158,040.66	234,057.00	0.00	234,057.00
Programming Subtotal	1,168,041.00	964,286.34	203,754.66	448,529.00	0.00	448,529.00
Must be >=70%	87.5%	79.9%		89.5%	0.0%	



Board Operations

Category	Budget	Spent	Remaining	Budget	Spent	Remaining
Personnel	99,934.00	92,859.22	7,074.78	33,256.00	0.00	35,256.00
Grants, Contracts, Partnerships*	67,235.00	149,027.40	(81,792.40)	19,365.00	1,978.49	17,386.51
Board Operations Subtotal	167,169.00	241,886.62	(74,717.62)	52,621.00	1,978.49	50,642.51
Must be <=30%	12.5%	20.1%		10.5%	100%	



TOTAL

1,335,210.00	1,206,172.96	129,037.04	501,150.00	1,978.49	499,171.51
		9.7%			99.6%

Summary		Summary	
Project Period:	10/01/2020 - 09/30/2022	Project Period:	10/01/2021 - 09/30/2023
Project Status:	Open	Project Status:	Open
Total Award:	1,335,210.00	Total Award:	501,150.00
Spent	1,206,172.96	Spent	1,978.49
Remaining	129,037.04	Remaining	499,171.51



The Wisconsin Board for People with Developmental Disabilities (BPDD) mission is to help people with developmental disabilities become independent, productive, and included in all facets of community life.

Goal 1 | Amount for Grants: \$140,000



More people with Intellectual and Developmental Disabilities (I/DD) and their families will participate in inclusive activities that they choose.

By September 2026, people with intellectual and developmental disabilities and their families, including those with diverse identities, are aware of and able to access, use, and improve programs to increase inclusion, self-determination, productivity, integration, and independence in community life as evidenced by:

Objective 1.1



More people with I/DD will have the supports they need to live the life they want.

By September 30, 2026, because of BPDD action, 1,000 people with intellectual and developmental disabilities and families will say they **know about** and **can access** the supports they need **to live the lives they want**.

Objective 1.2



More families of color with young children with disabilities will use the programs they need.

By September 30, 2026, because of BPDD action, **100 families of young children of color** will use with the **public services, public programs and community supports** they need.

Objective 1.3



Work with legislators and policy makers to improve the lives of people with disabilities in Wisconsin.

By September 30, 2026, the Board will **act as a policy adviser** to the legislature, Governor and other policymakers on policies that impact all aspects of community life, decision-making, and full inclusion, resulting in **25 improved policies and practices** that increases community participation, decision making and full inclusion.

Why we chose this goal:

People with I/DD and their families must:

- a) know about the services and supports available to them throughout their life,
- b) be able to understand what the services offer,
- c) be able to apply for the services,
- d) be able to use the services to build a meaningful life, and
- e) be able to provide feedback and voice concern on the quality of services and ways to improve.

Definitions:

Plain Language: Plain language is easy to read, understand, and use.

Self-advocates: a person with a disability who speaks up for their rights and what they or others with disabilities needs

Stakeholder: a person or group of people that have an interest or a concern about something

Suggested activities:

- Promote the use of **plain language** by agencies and organizations so that people with disabilities, families and others understand the information and can use it
- Work with **self-advocates** and family members to educate others about the value of **plain language** materials
- Have people with disabilities look at of publications and websites to make changes
- Fund activities to **reduce information gaps**
- **Empower people** with disabilities and families, including people/families of color, to **easily use service systems**
- **Let policymakers know how policies will affect** community life, decision-making and full inclusion for **people** with disability
- Provide information and e-mail alerts on key policy and legislation that affect people with disabilities.

Goal 2 | Amount for Grants: \$250,000



Children and adults with intellectual and developmental disabilities will be seen as valued members of their communities.

Children and adults with intellectual and developmental disabilities, including those with diverse identities, experience equity, access, and opportunity to foster authentic relationships and be seen as valued contributors to their communities as evidenced by:

Objective 2.1



Children and adults with I/DD will have more social connections and feel less lonely.

By September 30, 2026, because of BPDD action, 650 children and adults with intellectual and developmental disabilities will say they have **increased social connection and reduced isolation**.

Objective 2.2



Children and adults with I/DD will make choices about their everyday lives.

By September 30, 2026, because of BPDD action and through collaboration with the Developmental Disabilities Network, 775 children and adults with intellectual and developmental disabilities will **make choices** about their everyday lives.

Objective 2.3



Increase the number of self-advocates with I/DD involved in advocacy.

September 30th, 2026, because of BPDD action, 900 self-advocates will take part in effective **advocacy**.

Objective 2.4



Support more people with I/DD and families to be leaders.

By September 30th, 2026, because of BPDD action, 1,000 self-advocates will **participate in leadership training** and **practice their leadership skills** across all aspects of community life.

Why we chose this goal:

Children and adults with I/DD want real and meaningful relationships with people beyond family members, caregivers, and paid staff. These relationships are often made when participating in everyday life of a community: playing with friends, going to school, exercising at the gym, going to religious services, being a member of a club, volunteering, and working. They also want to make choices and decisions about their own lives, and they want to have a voice about the decisions that get made about their community, state, and country. However, there are many barriers to this level of full, inclusive participation in community life.

People with disabilities unfairly face barriers that do not value and recognize the contributions possible by people with I/DD. These barriers result in limited opportunities. They also result in limited decision and choice-making, putting people with disabilities at greater risk for abuse and neglect.

Many people w/ IDD are under guardianship. Guardians often make multiple decisions every day (what clothes the person with a disability can wear, what food they can eat, etc.) that go beyond the intended role of a guardian, which is to ensure the health and safety of a **ward**. More training is needed on the range of decision-making supports available and the role of guardians.

Wisconsin, like most other states, has a patchy reporting system for abuse and neglect, making it unclear when it happens, how often, and how to report. Likewise, people report being unsure where to file a report. Children and adults with disabilities need access to trainings on their rights and how to stay safe.

Expectations held by children and adults with disabilities, their families, and the federal government about services are shifting away from a focus on caretaking and towards building skills and connections in the community. When services are used to connect children and adults with disabilities to others and to opportunities, they gain skills, independence, and real relationships. This creates higher community expectations for people living with disabilities.

Definitions:

Discretion: having the freedom to make a decision about something.

Developmental Disabilities Network: three agencies that every state is required to have: Protection and Advocacy organization, University Center on Excellence in Developmental Disabilities, and Developmental Disabilities Council. In Wisconsin, these agencies are Disability Rights Wisconsin, Waisman Center, and Wisconsin Board for People with Developmental Disabilities.

Prospective: expecting to be something in the future

Self-direction: guiding or managing your own life or work or supports

Systems change: addresses unfairness and problems in our systems.

A ward: a person who has a guardian

Suggested activities:

- **Provide grants** for activities that support people with disabilities to **build connections** in their communities
- **Provide education and training** to people with disabilities **on their rights** and ways to stay safe and connected
- Provide education to service providers and businesses about supporting people with disabilities in the workplace
- Provide education and training on available **decision-making options**
- Promote agencies to work together and strengthen coalitions
- **Support People First Wisconsin**, a statewide Self-Advocacy organization, to strengthen their chapters and to provide members opportunities to engage in advocacy activities
- Provide grants to **support people**, especially children and young adults, **to make choices and decisions about their lives**
- Support **voting** activities
- Support opportunities for people with disabilities to **connect with legislators to educate and advocate** on issues important to them
- **Provide advocacy and leadership training** and mentoring to self-advocates, including youth and families
- Engage in **systems change** activities that promote the inclusion of people with I/DD in all areas of community life
- Host statewide network/training events, such as the Self-Determination Conference
- Promote collaboration among the **Developmental Disabilities Network** partners—Disability Rights Wisconsin and Waisman Center.

