



# Board Meeting Packet

November 13-14, 2018  
Best Western Premier Park Hotel  
22 S Carroll St  
Madison, WI 53703





# Board Meeting

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Premier Park Hotel · Madison, Wisconsin · November 13<sup>th</sup>-14<sup>th</sup>, 2018

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November 1, 2018

Board Members,

Welcome to November. In just a few days citizens of the United States, including Wisconsinites, will head to the polls to cast their vote. BPDD and DRW have been tirelessly spreading the word that all people with and without disabilities must have access to voting. Voting is a right and a way to make your voice heard. Read up on the candidates, make an informed vote. I encourage each and every one of you to exercise your right to vote.

I hope most of you got the opportunity to attend the Self-Determination Conference. The conference was jam packed full of amazing presenters, great breakout sessions, and spending time with old and new friends. Please take a moment to thank the Board Staff for all their hard work, especially Fil. Each year I think this is the best one, and then it just gets better.

As a reminder, our meeting in November is the evening of Tuesday, November 13 and Wednesday, November 14. Please read through the agenda and come prepared to have meaningful conversations. By the time we have our meeting, all voting results will be in, we can take some time during the Governmental Affairs portion of the meeting to discuss what, if any, change to expect in our state.

November is the month of Thanksgiving, giving us the opportunity to pause and be grateful. I am grateful for every one of you, Board Members and Board Staff. It is a privilege to serve on this board and represent people with disabilities and their families.

Happy Thanksgiving.





A handwritten signature in black ink that reads "Pam Malin". The signature is written in a cursive, slightly slanted style.

Pam Malin





Chair, Wisconsin Board for Developmental Disabilities







## BOARD AGENDA NOVEMBER 13-14<sup>TH</sup>, 2018

### TUESDAY, NOVEMBER 13<sup>TH</sup>, 2018

Time	Symbol	Topic	Facilitator/Presenter
3:30-4:30 PM		Diversity Committee Room:	Chair: Lynn Carus
4:45-5:30 PM		Consumer Caucus Room:	Staff: Fil Clissa
5:30-6:30 PM		Dinner Room:	All
6:30-7:30 PM		Nominating & Membership Committee Room:	Staff: Jenny Neugart

### WEDNESDAY, NOVEMBER 14<sup>TH</sup>, 2018

Time	Symbol	Topic	Facilitator/Presenter
8:00-8:30 AM		Breakfast Room:	All
8:30-9:45 AM		National Core Indicators Room:	DHS
10:00-10:15 AM		Break – <b>FILL OUT, SIGN, AND RETURN TRAVEL VOUCHERS to BPDD STAFF</b>	All
10:15-11:00 PM		Governmental Affairs Room:	Tami J

11:00-12:15 PM		Board Meeting structure and format, including possibility of workgroups Room:	All
12:15-1:00 PM		Lunch Room:	All
1:00-1:30 PM		Mitch Hagopian	
1:30-1:45 PM		Public Comments	
1:45-2:30 PM		<b>Business Meeting</b> Room: Senate AB <ul style="list-style-type: none"> <li>• Chair Report</li> <li>• Executive Director Report</li> <li>• Executive Committee</li> <li>• Diversity Committee</li> <li>• Nominating &amp; Membership Committee</li> <li>• Agency Updates</li> </ul>	All <ul style="list-style-type: none"> <li>• Pam Malin</li> <li>• Beth Swedeen</li> <li>• Pam Malin</li> <li>• Lynn carus</li> <li>• Greg M/Claire B</li> <li>• DRW, Waisman, DHS, DWD,DPI</li> </ul>
		<b>Business Meeting Action Items</b> Motion to accept September 2018 Board Minutes	All

**WEDNESDAY, NOVEMBER 14, 2018 CONTINUED**

The November Board Meeting will be held at the Best Western Premier Park Hotel located at 22 S Carroll St., Madison, WI 53703. Any Board members staying overnight will be staying at the Park Hotel. If you have any questions about the November Board meeting please contact Jeremy Gundlach at [Jeremy.Gundlach@wisconsin.gov](mailto:Jeremy.Gundlach@wisconsin.gov) or 608-266-7826.

## BOARD MEETING MINUTES

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<b>Present:</b>	<b>Chair:</b> Pam Malin <b>Vice Chair:</b> Elsa Diaz-Bautista, Wendy Ackley, Barbara Beckert, Lynn Carus, Kevin Coughlin, Meredith Dressel, Ramsey Lee, Nathaniel Lentz, David Pinno, Delores Sallis, Lynn Stansberry-Brusnahan, Carole Stuebe, Michael Hineberg, Leila Solati, Kedibonye Carpenter, Patrick Friedrich, Liz Hecht, Rita Fuller, Daniel Parker, Greg Meyer,
<b>Absent:</b>	Aliza Claire Bible, Gail Bovy,
<b>Staff Present:</b>	Fil Clissa, Natasha Fahey-Flynn, Jeremy Gundlach, Beth Swedeen,

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Chair Pam Malin called the meeting to order at 9:19 AM.

### 1. Chair Report:

- Chair Pam Malin gave updates on board membership and some board members who are resigning or just not up for appointment. Patrick Young, and Camille Nicklaus are not seeking re-appointment and Mike Hineberg has resigned from the board.

### 2. Executive Director Report:

- Beth Swedeen gave an update on a 5-year grant that BPDD was awarded in conjunction with DRW, Waisman and other providers on living healthier and safer lives in the community. Building family to family networks, training direct care providers, expanding self-advocacy and supported decision-making all are key components of the “Living Well” grant.
- Fil Clissa gave an update on the self-determination conference. Board members who want to attend should work with Jeremy to get registered and hotel rooms. Fil passed around a volunteer signup sheet for board members to choose times to volunteer at the SD conference.
- Beth reported that the October national meeting of DD Council executive directors will focus on messaging and effective outreach for DD Councils, which can be used in board discussion about how to best communicate about who the Board is and what we do.

### 3. Executive Committee Report:

- Pam talked about planning September’s meeting along with November’s meeting. Pam gave an update on ending our public policy contract with DRW. Pam also discussed our vote on having less meetings every year. March, June, September and December would be the proposed meeting months.

### 4. Action Items:

Vote on meetings from 6 to 4 times a year. The board voted to keep the meetings at 6 times per year. There was also discussion to explore ways that board members can more actively engage in decision-making.

Vote to make Governmental Affairs a standing agenda item at each board meeting, rather than a committee. The board passed this proposal.

**5. Agency Updates:**

**DRW- See Attached**

**DHS- See Attached**

**Waisman- See Attached**

**DVR- See Attached**

**6. Adjournment:**

- Due to the fact that we had people signing in and needing seating for our Community Conversation, we didn't have an official motion to adjourn. Chair Pam Malin adjourned at 10:23 am.



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November						
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December						
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29	30	31				

- BPDD Board Meeting
- BPDD Executive Committee Meeting
- Holiday
- Self-Determination Conference / Disability Advocacy Day / Employment Conference
- Partners in Policymaking

Updated: 8/27/2018 NF

Exec meeting dates should be scheduled 6 weeks before board mtg dates

## Board Meeting Dates & Locations:

January 16 & 17, 2019	Premier Park Hotel 22 S Carroll St Madison WI, 53703
March 21, 2019	Premier Park Hotel 22 S Carroll St Madison WI, 53703
May 15 & 16, 2019	Premier Park Hotel 22 S Carroll St Madison WI, 53703
July 17 & 18, 2019	TBD
September 18 & 19, 2019	TBD-Milwaukee Area
November 13 & 14, 2019	TBD

## Executive Committee Meeting Dates

February 7 <sup>th</sup> , 2019*	3:00-4:00 PM
April 4 <sup>th</sup> , 2019*	3:00-4:00 PM
June 6 <sup>th</sup> , 2019*	3:00-4:00 PM
August 8 <sup>th</sup> , 2019*	3:00-4:00 PM
October 3 <sup>rd</sup> , 2019*	3:00-4:00 PM
December 5 <sup>th</sup> , 2019*	3:00-4:00 PM

## Other BPDD Dates:

March 20, 2019	Disability Advocacy Day
TBD	Employment First Conference
October 14-16, 2019	Self-Determination Conference

\*Dates are not final and still need approval from the Board.

## BPDD Committee Assignments 2017 – 2018

<p style="text-align: center;"><b><u>Executive Committee</u></b></p> <ul style="list-style-type: none"> <li>• Pam Malin: Chair</li> <li>• Elsa Diaz-Bautista: Vice Chair</li> <li>• Greg Meyer: Nom Co-Chair</li> <li>• Claire Bible: Nom Co-Chair</li> <li>• Gail Bovy: GA Chair</li> <li>• Lynn Carus: Diversity Chair</li> <li>• Carole Stuebe</li> </ul> <p>Staff liaison: Beth Swedeen</p>	<p style="text-align: center;"><b><u>Diversity Committee</u></b></p> <ul style="list-style-type: none"> <li>• Lynn Carus: Chair</li> <li>• Barbara Beckert: Vice Chair</li> <li>• Elsa Diaz-Bautista</li> <li>• Nathaniel Lentz</li> <li>• Delores Sallis</li> <li>• Rita Fuller</li> <li>• Meredith Dressel</li> <li>• Daniel Parker</li> </ul> <p>Staff liaison: Molly Cooney</p>
<p style="text-align: center;"><b><u>Governmental Affairs</u></b></p> <p>Starting November 2018, the Governmental Affairs Committee will no longer be a committee. BPDD staff Tami Jackson will give Governmental Affairs updates every meeting.</p> <p>Staff liaison: Tami Jackson</p>	<p style="text-align: center;"><b><u>Nominating and Membership Committee</u></b></p> <ul style="list-style-type: none"> <li>• Claire Bible: Co-Chair</li> <li>• Greg Meyer: Co-Chair</li> <li>• Open: Vice Chair</li> <li>• Ramsey Lee</li> <li>• Greg Meyer</li> <li>• Lynn Stansberry-Brusnahan</li> <li>• Carole Stuebe</li> <li>• Nathaniel Lentz</li> <li>• Patrick Friedrich</li> </ul> <p>Staff liaison: Jenny Neugart</p>

\*\* Still open for others to sit on this committee

\* Interim until position is filled

**EXECUTIVE COMMITTEE  
MEETING MINUTES**

**BPDD Office and Teleconference**

**Present by**           **Chair:** Pam Malin **Vice Chair:** Greg Meyer, Gail Bovy,  
**Teleconference:**   **Staff Liaison:** Beth Swedeen

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**Absent:**               Elsa Bautista-Diaz; Claire Bible; Lynn Carus; Carole Stuebe

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**Staff Present:**      Beth Swedeen

Meeting called to order at 3:04 pm.

**1. Set November Board Meeting:**

3:45-4:45 PM	Diversity Committee
1:15-2:00 PM	Nominating and Membership Committee
2:15-3:30 PM	Dinner
	Consumer Caucus

8:30-9:45 AM	Governmental Affairs- Tami J leads discussion
9:45-10 AM	Break
10:00-11:00 AM	National Core Indicators
11:00-12:15 PM	Board Meeting structure/format
12:15-1:00 PM	Lunch
1:00-1:30 PM	Mitch Hagopian
1:30-1:45 PM	Public Comment
12:45-2:00 PM	Business Meeting

**2. Review and Update bylaws:**

- Discussion of bylaws and changes. Edits will be included in the packet for discussion in Exec Committee report to board.

**3. Discussion of possible new workgroups:**

- Maybe develop team leads on topics to push forward the efforts that BPDD staff develop. Are there work group topics during a portion of the meeting to discuss action steps. (November caregiver month). Committee members will do research on how we might handle conflict of interest policy and bring it to the next exec committee.

**4. Discussion of setting Exec meeting dates:**

- Pam will provide Jeremy with some potential date/time combos: 2 p.m. Mondays or Fridays.

Motion to adjourn at 3:58 PM. Unanimously passed.

November 13, 2018

6:30-7:30 PM

Best Western Premier Park

22 S Carroll St




Madison WI, 53703

# Nominating Committee Agenda

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**Members:** **Co-Chairs:** Claire Bible & Greg Meyer **Vice Chair: Open;** Ramsey Lee, Lynn Stansberry-Brusnahan, Carole Stuebe, Nathaniel Lentz, Patrick Friedrich  
**Staff Liaison:** Jenny Neugart

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Symbol	Topic:	Presenter:	Time:
	1. Chair Update		
	2. Board Member Recruitment- Discussion •		
	3. Ideas for Members in Specific Areas of the State		
	4. Adjourn		

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**Other Information:**

November 13, 2018

3:30-4:30 pm

Best Western Premier Hotel






22 S Carroll St

Madison, WI 53703

(608) 285-8000

# Diversity Ad Hoc Committee Agenda

**Members Chair:** Lynn Carus, **Vice Chair:** Barbara Beckert; Elsa Diaz-Bautista, Meredith Dressel, Delores Sallis, Nathaniel Lentz, Rita Fuller, Daniel Parker  
**Staff Liaison:** Molly Cooney

Symbol	Topic	Presenter	Time
	1. Call Meeting to order	Lynn C.	
	2. Review Diversity Action Plan/Activities	Lynn C./Barbara B. /Molly C.	15 mins
	3. Identify Next Steps	Lynn C.	25 mins
	4. Update from Board Members	All	10 mins
	5. Update from BPDD Staff	Beth S./Molly C.	10 mins

# disabilityrights | WISCONSIN

October 17, 2018

DRW seeks public comments on our proposed 2019 Goals and Priorities for our federal grant to protect and advocate for people with intellectual and developmental disabilities. These goals and priorities will determine how DRW will allocate its federal protection and advocacy resources on behalf of people with IDD during the next year. These goals and priorities were developed with input from the public obtained at DRW Board listening sessions and the intake and case experience at DRW. These goals and priorities will be finalized after all public comments are analyzed.

Because our protection and advocacy resources have been declining for the past several years these goals and priorities reflect that reality, meaning that they are somewhat pared down from previous years. Commenters should keep in mind that these priorities are only for our federal protection and advocacy funds. An advocacy need that is not specifically reflected here may be being met through the use of other granting resources. As an example, DRW's Family Care and IRIS Ombudsman Program represents hundreds of people with intellectual and developmental disabilities in cases related to their long term care services in Family Care and IRIS. Because that advocacy need is being met through other resources, it is not reflected in the plan for this funding source.

Comments should be submitted to DRW's PADD Coordinator Mitch Hagopian via email at:

[mitchh@drwi.org](mailto:mitchh@drwi.org)

or via U.S. Mail at:

Disability Rights Wisconsin  
Attention: Mitch  
131W. Wilson St., Suite 700  
Madison, WI 53703

**To ensure consideration, comments should be received by December 3, 2018.**

## **DRAFT Statement of Goals and Priorities-PADD 2019**

**Goal 1:** Decrease the risk of abuse and neglect of people with IDD in institutions, schools and the community.

**Priority 1:** Reduce the use of seclusion and restraint in schools by investigating and reporting on incidents of seclusion and restraint. Pursue policy changes to improve monitoring of seclusion and restraint.

**Priority 2:** Monitor all deaths of people with IDD in state centers and state mental health facilities, and children and adults with IDD in the community service system whose deaths we become aware of, for evidence of abuse or neglect as a factor in death and investigate when abuse or neglect appears to be a factor.

**Priority 3:** Respond, through community education and individual case advocacy, to instances of serious abuse and neglect of people with IDD in cases where the protective service system has not responded adequately.

**Goal 2:** Ensure that people have access to high quality, community-based Medicaid services and a long-term support system that promotes self-direction and care in the least restrictive, most integrated setting.

**Priority 1:** Ensure that people with IDD are not negatively impacted in any attempted alteration of the Medicaid program, by educating legislators and state policy makers on the unique needs of the IDD population and the role Medicaid plays in supporting them.

**Priority 2:** Ensure, through monitoring, individual case advocacy and technical assistance, that people with IDD applying for HCBS are not inappropriately denied eligibility through use of the computerized long term care functional screen and that their services are not wrongfully denied, terminated or reduced by engaging with legislators and DHS and representing selected individual applicants and recipients in court appeals of negative fair hearing decisions that are likely to have a systemic impact.

**Priority 3:** Improve outcomes, through systemic advocacy, technical assistance and limited individual case advocacy, for children eligible for the Children's Long Term Support Waiver and the "Children's Community Options Program."

**Priority 4:** Increase awareness and access to community based services and supports for African-American, Spanish speaking, and other underserved children with IDD and their families in Milwaukee County.



**Goal 3:** Reduce discrimination against people with IDD in employment, promote accessibility in facilities and programming, and ensure that employment for people with IDD occurs in the most integrated setting possible.

**Priority 1:** Educate people with IDD (and others) on their rights under the ADA to expect reasonable accommodation of their disabilities in employment. Engage in limited representation of people with IDD who have experienced significant employment discrimination because of their disability and their need for permanent job coaching.

**Priority 2:** Work to increase opportunities for competitive integrated employment through systems advocacy around WIOA.

**Priority 3:** Respond and provide technical assistance to complaints of inaccessibility to people with IDD in transportation, housing and public accommodations.

**Goal 4:** Improve the special education system's response to children with IDD by reducing the incidence of segregated educational experiences, increasing availability of adequate mental health services and ensuring meaningful, most integrated transition experiences for all students with IDD.

**Priority 1:** Decrease the provision of education to students with IDD in segregated settings (including at Choice schools) and classrooms through individual case advocacy, technical assistance, training and monitoring.

**Priority 2:** Increase availability of adequate mental health services and supports to students with IDD in order to reduce expulsion, suspension and law enforcement intervention through individual case advocacy, technical assistance, training and monitoring.

**Priority 3:** Ensure that transition planning requirements for children 14 and over are implemented and community vocational and other age appropriate, integrated, independent living experiences are part of the available curriculum in all districts and that all requirements of WIOA are met through individual case advocacy, technical assistance, systemic advocacy, training and monitoring.

**Goal 5:** Increase likelihood that people with IDD will receive services and supports in the least restrictive, most integrated setting and with the least imposition of their liberty as possible.

**Priority 1:** Serve on facility closing teams to ensure that people moving from institutions and community based residential facilities are going to less restrictive, more integrated community settings and provide individual advocacy to any person with IDD in a facility that is closing who requests assistance with individual community relocation planning.

**Priority 2:** Provide outreach and training and continue in leadership role in Wisconsin's Working Interdisciplinary Networks of Guardianship Stakeholders (WINGS) group. Continue leadership role in training on Wisconsin's supported decision-making agreements law. Advocate for one-time review of guardianship orders imposed before a person reached age 26.

<b>BPDD Financial Summary</b>				
<b>Through October 2018 (Period 4 - FY2019)</b>				
		<b>FFY2016</b>	<b>FFY2017</b>	<b>FFY2018</b>
<b>Revenue</b>				
<b>Federal Allotment</b>				
Total Budget		1,311,944.00	1,344,077.00	1,308,704.00
<b>Expenditures</b>				
<b>Personnel Expenses</b>				
Personnel Exp Budget		545,464.50	613,315.94	518,852.00
Personnel Expenses		545,464.50	747,923.66	46,208.04
Personnel Encumbrance		0.00	0.00	0.00
Total Personnel Expenses & Encumbrances		545,464.50	747,923.66	46,208.04
Remaining Personnel Exp Budget		-	(134,607.72)	472,643.96
<b>Operating Expenses</b>				
Operating Exp Budget		539,956.47	307,797.23	518,852.00
Operating Expenses		539,956.47	238,845.36	153,972.45
Operating Encumbrances		0.00	0.00	79,940.09
Total Operating Expenses & Encumbrances		539,956.47	238,845.36	233,912.54
Remaining Operating Exp Budget		-	68,951.87	284,939.46
<b>Grants &amp; Projects Expenses</b>				
Grants & Projects Exp Budget		226,523.03	422,963.83	271,000.00
Grants & Project Expenses		226,523.03	388,825.66	0.00
Grants & Project Encumbrances		0.00	25,205.94	10,000.00
Total Grants & Project Expenses & Encumbrances		226,523.03	414,031.60	10,000.00
Remaining Grants & Projects Exp Budget		-	8,932.23	261,000.00
<b>Total Expenditures &amp; Encumbrances</b>		<b>1,311,944.00</b>	<b>1,400,800.62</b>	<b>290,120.58</b>
<b>Total Balance / (Deficit)</b>		<b>-</b>	<b>(56,723.62)</b>	<b>1,018,583.42</b>