

# Building **FULL** Lives in the Community Application



***Just Like You and Me: Building  
Full Lives in the Community!***

*Applications are due by Friday, November 17<sup>th</sup>*





## Application Timeline

<b>Activity:</b>	<b>Date:</b>
<b>Application Out</b>	<b>Tuesday, October 31<sup>st</sup>, 2017</b>
<b>Applications Due</b>	<b>Friday, November 17<sup>th</sup>, 2017</b>
<b>Review process complete/applications ranked</b>	<b>Friday, December 8<sup>th</sup>, 2017</b>
<b>Selected organizations will be announced</b>	<b>Monday, December 11<sup>th</sup>, 2017</b>
<b>Contracts complete</b>	<b>Monday, December 18<sup>th</sup>, 2017</b>
<b>Start date of contract</b>	<b>Monday, January 1<sup>st</sup>, 2018</b>
<b>End date of contract</b>	<b>Monday, December 31<sup>st</sup>, 2017</b>



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### **What does Building FULL Lives in the community mean?**

**Building Full Lives in the community** means creating opportunities for individuals with intellectual and developmental disabilities (I/DD) (including individuals with diverse identities and/or who are underserved), to have lives that include:

- **Respect:** People are respected and valued by others in the community, not just paid staff.
- **Community participation:** People are involved in a growing network of relationships; this is a relationship network beyond paid staff and disability professionals.
- **Competent Contribution:** People are assisted to understand their gifts, talents, knowledge, and abilities; and to use these personal assets to make a living through work, and give back to others.
- **Choice:** People are assisted to make as many choices about their day as possible, including both small choices (e.g. what to wear) and big choices (e.g. where to work)

One **key feature of a Full Life** is involvement in a diverse community, where people are engaged in the same activities that others who live in the same community engage in. For working-age adults; this has led to a **strong connection between Full Days and participation in integrated employment**. As **Employment First** grows across the country, efforts to promote and support **Full Lives** have come to embrace **participation in integrated employment as the anchor of a meaningful day**.

***\*\*Diverse Identities** refers to people of various races, cultural and ethnic heritages, genders, gender identities, gender expressions, sexual orientations, ages, and religions from diverse socio-economic and geographic backgrounds*

*The term **“unserved and underserved”** includes populations such as individuals from racial and ethnic minority backgrounds, disadvantaged individuals, individuals with limited English proficiency, individuals from underserved geographic areas (rural or urban), and specific groups of individuals within the population of individuals with developmental disabilities, including individuals who require assistive technology in order to participate in and contribute to community life.*

### **How can we support individuals to build full lives in the community?**

We can **support building Full Lives** by developing services and supports that are **individualized, full of choices, and built around the dreams and aspirations of the individual**. In the past this has been challenging, and supports have been built around the needs of a very rigid service system that is often siloed and unable to truly support the dreams and aspirations of the individual. To address this problem, organizations both nationally and in Wisconsin have begun shifting their business models from segregated to fully integrated community based services, that **support individuals with I/DD in a much more flexible, individualized and holistic way**.

### **What is the Building Full Lives in the Community Initiative?**

Over the past two years, the Wisconsin Board for People with Developmental Disabilities, in concert with InControl Wisconsin and TransCen Inc. has provided **nine Wisconsin providers with Building Full Lives training and technical assistance**. These service providers have been working with local and national subject matter experts to transform their organizations and shift from facility-based services to fully integrated, community-based services and supports. The new service model combines customized employment with community-based day/daily living skills services to flexibly support a person in a meaningful and holistic way. The current Building FULL Lives organizations have made significant progress with their service transformation, which is paving the way for new organizations that join the initiative. Some of the lessons, tools, and resources available to selected organizations include:

- A replicable flexible, person-centered service model,
- Assessment, goal setting, tracking and progress reporting tools,
- Service proposals for Managed Care Organizations funding,
- HR/personnel resources including job descriptions, recruiting resources, and competency models, staff training and development, and
- Communications to families.

**Organizations chosen for the Building Full Lives initiative** receive intensive training, technical assistance, and support to engage in:

- **An initial 3-day site visit** from subject matter experts to perform an organizational assessment, engage in Value Stream Mapping, and develop a workplan to begin transforming your agencies services.
- **On-site coaching and support** to implement your workplan and build capacity to deliver community-based day and employment services.
- **Webinars for program staff** on topics such as Community Mapping, Developing and Coordinating Individualized Schedules, Strategies for Collaboration, and Managing Challenges.
- **One on one coaching/calls specifically focused** on helping your organization with the business/fiscal components of transforming your agencies services.
- **Quarterly Project/Learning Collaborative Meetings** to gather with other BFL organizations, project staff and consultants, to discuss progress and share ideas and solutions.
- **Group Trainings** on Developing a Fully Integrated Day and Employment Service Program Model, Customized Employment (Discovery and Employer Negotiation), Developing a Positive Personal Profile, and Systematic Instruction.

As a participating organization in the BFL initiative, you will have access to ongoing training and technical assistance, and participation in the learning collaborative beyond the first year.

### **What are Building Full Lives initiative requirements?**

- Engage in all activities listed above.
- Develop and implement an action plan for service transformation.
- Maintain ongoing communication and collaboration with consultants/subject matter experts through the contract period.
- Engage in project evaluation and data collection, including participant interviews, on-line surveys, capturing and reporting program data.

### **Who Can Apply?**

- **Any organization that is committed to shifting their business model from segregated to fully integrated services** that are individualized, full of choices, and built around the dreams and aspirations of individuals.
- An organization that is **invested in establishing a braided service model** that includes **customized employment** and **integrated community support**.
- Organizations that have a **contract to provide services** with a county or a Managed Care Organization (MCO), and DVR.

### **How do you apply?**

- Submit a **completed application form by e-mail** to Shannon Webb at [shannon@incontrolwisconsin.org](mailto:shannon@incontrolwisconsin.org) by **Friday, November 17<sup>th</sup>, 2017**
- **Organizations that support individuals with I/DD who have diverse identities and/or individuals that are underserved are encouraged to apply**
- To submit via **fax**, fax your application materials to (608) 267-3906.
- To submit via **regular mail**, mail your application materials to:

EF Building Full Lives Initiative  
c/o In Control Wisconsin  
2935 S. Fish Hatchery Rd., #233  
Madison WI 53711

### **How will organizations be chosen?**

- Applications will be reviewed and scored by a **review team of at least 3 people**.
- Each member will read and score each proposal independently, discuss each proposal jointly, and then **submit final results for tabulation**.
- The quantitative score from each member will be averaged and a final score will be assigned to the proposal. Scores will be **ranked from highest to lowest scores**. The **highest ranked proposals** will be chosen to be involved in the Building FULL Lives initiative.

If you **need application materials in an alternative format and/or language**, contact:

Shannon Webb at 608-318-0700 or [shannon@incontrolwisconsin.org](mailto:shannon@incontrolwisconsin.org)



## Building Full Lives Initiative Application

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*The completed application is due by 5:00 p.m. on Friday, November 17, 2017*

**Applicant(s) Name:**

**Organization(s):**

**Lead Contact Information**

**Name:**

**Address:**

**Telephone:**

**Email address:**

- 1. Why is your organization interested in being part of the Building Full Lives in the Community initiative?**
- 2. What assets and experience does your organization have that makes you a strong candidate for the Building Full Lives initiative?**
- 3. What efforts has your organization already taken to move towards integrated, community-based services?**
- 4. How many Long-Term Care entities (e.g. MCOs, counties) do you have a contract with to provide services? What type of services do you currently provide?**

5. Please describe your partnership and the type of services you provide with the Division of Vocational Rehabilitation.
6. What do you think will be your organizations biggest obstacles or concerns for transforming your services? How will you address these?
7. If you are chosen to be part of the Building Full Lives initiative, what will be your first steps to building a community-based day and employment service model?
8. What outcomes would you like to achieve by participating in the Building FULL Lives initiative? How will you know when you meet these outcomes?

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